

KEY CLUB

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To Prospective District Officers:

Attached are the materials you need to review and complete to be considered for a position on the 2020-2021 Key Club District Board. I especially want you to review the Policies and Procedures document as it pertains to your potential duties.

The Biographical Sketch is especially important because you cannot distribute campaign materials at Convention. To ensure that delegates receive your biographical sketch information, please meet the **February 22, 2020 deadline**.

A Candidates Orientation meeting is also on the agenda for the Friday evening of Convention. At that meeting, we will provide more information on how caucusing, nominating conference, and the House of Delegates will be conducted. All caucuses will be five minutes in length but the length of speaking time and type of questioning may vary depending on the situation.

In the event you have any questions about the process, the forms or your potential duties, I encourage you to contact me by email or at either of the above numbers. I would especially like to hear from any potential Governor candidate to discuss possible "governor / district" projects.

Email the Bio Page by the due date. BRING or Email your signature sheets with you to convention.

I look forward to seeing you at the Candidates Orientation Session.

Sincerely,

Kyle Hakala